

Volunteer Role | MINIBUS DRIVER

This is a general role description for someone who volunteers to help the Denby Dale Centre: Community Transport Team.

Role Name	Minibus Driver
Purpose of Role	To drive a minibus in a team of employed and volunteer staff to ensure a specific community transport journey is operated safely, enjoyably and efficiently.
Location	Kirklees and surrounding areas
Days	Monday to Sunday
Typical Duties	<ul style="list-style-type: none"> • Driving minibus • Chatting • Light Cleaning • Journey Preparation • Waiting at Destination • Minibus Roadworthiness Check • Minimal Paperwork (mileage, passenger numbers, etc)
Typical Times	09:00 to 17:00 Times do vary, short trips to full days
Personal Quality	<ul style="list-style-type: none"> • Listen and Communicate • Punctual • Empathetic • Respectful of Dignity • Confidential • Abide by our company values (www.ddc.org.uk – homepage) • Caring • Patient • Hygienic
What you are expected to do	<ul style="list-style-type: none"> • Drive a minibus • Make people feel comfortable in their surroundings and in their emotions • Help people to help themselves and be themselves • Listen and care • Laugh and be prepared to have fun
What you are not expected to do	<ul style="list-style-type: none"> • We do not do personal care (toileting, medication, dress/undress, etc) • Take money from anyone to do an errand or as a gift • Give out your personal contact details

