

**UNAUDITED REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

FOR

THE DENBY DALE CENTRE LIMITED

**REGISTERED COMPANY NUMBER 05507412
REGISTERED CHARITY NUMBER 1118128**

THE DENBY DALE CENTRE LIMITED

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THE DENBY DALE CENTRE LIMITED

REGISTERED COMPANY NUMBER 05507412

REGISTERED CHARITY NUMBER 1118128

BUSINESS INFORMATION

DIRECTORS & TRUSTEES

R P Bedford (Chairperson)
J Lodge (Deputy Chairperson)
P Holt
M M Blanshard
W K Barraclough (Resigned December 2022)
R W Brook
M D Hughes
S Merry
R Dawtrey
Rev P Bee
M Cowan
A Biggar (Appointed December 2022)

CO/SECRETARY

P Jones MBE

REGISTERED OFFICE

Unit 12B Springfield Mill
Norman Road
Denby Dale
Huddersfield
West Yorkshire
HD8 8TH

BANKERS

HSBC Bank Plc
2 Cloth Hall Street
Huddersfield
West Yorkshire
HD1 2ES

INDEPENDENT EXAMINER

D J Brownhill FCA FMAAT
Integra Advisers LLP
1 Westleigh Hall
Wakefield Road
Denby Dale
Huddersfield
West Yorkshire
HD8 8QJ

THE DENBY DALE CENTRE LIMITED

REPORT OF THE TRUSTEES

The trustees are pleased to present their report together with the financial statements of the charity for the year ending 31 March 2023.

Reference and administrative details

Charity number: 1118128

Company number: 05507412

Registered Office: Unit 12B Springfield Mill
Norman Road
Denby Dale
Huddersfield
West Yorkshire
HD8 8TH

Independent Examiner: D J Brownhill FCA FMAAT
Integra Advisers LLP
1 Westleigh Hall
Wakefield Road
Denby Dale
Huddersfield
West Yorkshire
HD8 8QJ

Bankers: HSBC Bank plc
2 Cloth Hall Street
Huddersfield
West Yorkshire
HD1 2ES

Directors and trustees

The directors of the charitable company (the charity) are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees.

The trustees serving during the year and since the year end were as follows:

Elected Trustees

- M M Blanshard
- J Lodge
- P Holt
- R W Brook
- M D Hughes
- S Merry
- R Dawtrey
- P Bee
- R Bedford
- M Cowan
- A Biggar (Appointed December 2022)

THE DENBY DALE CENTRE LIMITED

REPORT OF THE TRUSTEES

Continued

Structure, Governance and Management

Governing Document

The Denby Dale Centre Limited is a company limited by guarantee governed by its Memorandum and Articles of Association dated 13 July 2005, as amended by special resolutions dated 19 December 2006 and 3 September 2010. It is registered as a charity with the Charity Commission.

Each member agrees to contribute such amount as is required (not exceeding £1) in the event of the charity winding up.

Appointment of trustees

The trustees are appointed by the Board of Trustees and local community from suitably qualified or experienced members of the local community. They serve for four years after which period they may put themselves forward for re-appointment. The Articles of Association states that the number of trustees shall not exceed a maximum of 12 trustees.

Prior to the AGM, all members are informed of details of any person (other than a trustee retiring by rotation) who is recommended by the trustees for appointment as a trustee or in respect of whom notice has been given to the Charity of the intention to propose him at the meeting for appointment or reappointment as a trustee.

Trustee induction and training

Trustee induction is carried out by the Chairman. In addition trustees are offered externally provided training and networking opportunities as and when they arise. These include trustee networking events run by Locality (national network of community led organisations working together to help neighbourhoods thrive), of which we are a member.

Organisation

Trustees have independent control over, and legal responsibility for, the charity's management and administration.

Risk management

The trustees examine the major risks that the charity faces each financial year when preparing and updating their strategic plans. Through regular trustees meetings the charity can monitor the situation and control these risks to mitigate any impact that they may have on the charity's future. This work has not identified any major risks. A key element in the management of financial risk is the setting of a reserves policy and its regular review by trustees.

Objectives and activities for the public benefit

The objective of the Charity is "Connecting People – Relieving Isolation and Loneliness – Improving Quality of Life – by providing community activities, community transport and places to meet to promote fulfilled lives in Denby Dale and the wider area." In the opinion of the trustees the aims and objectives of the charity fall within the terms of Public Benefit in Section 4 of the Charities Act 2011.

The Denby Dale Centre was formed by members of the Denby Dale Methodist Church to relieve isolation in the local rural areas. It was set up as a separate entity from the church, registered as a company limited by guarantee in 2005 and as a charity in 2007.

THE DENBY DALE CENTRE LIMITED

REPORT OF THE TRUSTEES

Continued

Staffing and Volunteers

Full time

| | |
|---------------------|-------------|
| Chief Officer (CO): | P Jones MBE |
| Activities Manager: | C Rees |

Part time

| | |
|--|-----------------------------------|
| Activities Support Worker: | J Wibberley |
| Transport Supervisor: | P Knight |
| Voluntary Car Service Co-ordinator: | L Holtom |
| Voluntary Car Service Co-ordinator: | T Whitcombe |
| Accounts Support/Hub Supervisor/Food & Film: | A Bexon |
| Training Manager: | M Clarke |
| Retail Assistant: | S Vass C Chambers S Kirkham |
| Hub Caretaker: | R Reynolds |

Total number of employed staff: 12

Self Employed

| | |
|-------------|-----------------------------|
| Bookkeeper: | S Cutting |
| Payroll: | C Williamson |
| Drivers: | P Southwell M Washington |

The Charity relies heavily on volunteers to support staff in delivering across the full range of our services, including transport, activities, the charity shops and the community pantry.

We greatly value the support of our volunteers who have allowed us to maintain our services during the year.

Achievements and performance

Premises

During the period we delivered services from:

Springfield Mill – This is our registered office and Finance department site in Denby Dale, where we also operate a Charity Shop and an Activity room.

Westleigh House – This was our Head Office, the primary location of our CO, Transport team and other Head Office services. We vacated this property at the end of the reporting period.

Kirkburton Hub – This is our only owned site, which is a centre of the village community centre in Kirkburton.

Skelmanthorpe Charity Shop – This is a leased shop on the high street in the heart of Skelmanthorpe.

Community Pantry – This is a leased room in the Savoy Youth & Community Centre, in Skelmanthorpe, opened in January 2021.

Emley Dementia Group – This is a rented room in the Emley Community Centre.

Marsden Dementia Group – This is a rented room in the Marsden Mechanics Hall.

Mirfield Dementia Group – This is a rented room in the Mirfield Community Centre.

THE DENBY DALE CENTRE LIMITED

REPORT OF THE TRUSTEES

Continued

Community Transport

We have four fully accessible minibuses and a car. Our minibus fleet are aged 2014, 2016, 2018 and 2019. We provide training for our own drivers and drivers for other organisations who wish to use our buses.

The transport operation was severely reduced in the previous year owing to the restrictions in place during the pandemic. As restrictions were eased, services resumed with additional infection control measures in place, including increased cleaning, mask wearing, increased ventilation and reduced passenger numbers. Usage remained below pre-pandemic levels owing to hesitancy amongst members and other group hires, to re-start socialising.

Operating as “Valleys Community Transport” we continue to provide a membership based:

- Ring and Rider shopper minibus service,
- Ring and Ride social minibus service,
- Group Hire transport for ‘not for profit’ groups and organisations, on a not-for-profit basis,
- Self-Drive Hire for ‘not for profit’ groups and organisations, on a not-for-profit basis, and
- Volunteer Car Service for people requiring a one to one door to door transport service.

The Charity Car is used to bring people into Centre activities and for people to make individual journeys visiting hospitals and clinics and for social purposes, such as a weekly visit to the swimming pool for exercise or to visit friends.

Covid Vaccine / Ukraine transport

The Covid vaccine transport service, introduced the previous year, remained available at the beginning of the reporting year. This provided access to the vaccine centres for those otherwise unable to travel. The usage of this service reduced during the year as demand for the vaccine programme reduced.

A new transport service was introduced through Kirklees council, to support of the Ukrainian refugees resident in the Kirklees area. Transport was provided to collect the families from their temporary homes and take them to the Ukrainian Club in Edgerton, where the families had access to the support services, plus the opportunity to make social connections with other displaced families.

| <u>Services during year</u> | <u>No's of participants</u> | <u>Impact examples</u> |
|--|-----------------------------|---|
| Ring and Ride Minibus Service <ul style="list-style-type: none"> • Shopper Bus • Social Bus | 17 | The only way many of our members can get out and about and meet other people and do their own shopping, maintaining their independence. 434 pax trips |
| <ul style="list-style-type: none"> • Time Together transport | 20 | The only internal transport service was for the members of the four Dementia Support Groups and the Film & Food group. 942 pax trips |
| Group Transport <ul style="list-style-type: none"> • Group Hire with driver • Self-Drive | 252 hires | Local activity clubs, schools and residential home groups can arrange affordable outings for their members. Theatre trips, regular shopping trips, games competitions and educational outings are among the reasons that the minibuses are hired. 6413 pax trips |

THE DENBY DALE CENTRE LIMITED

REPORT OF THE TRUSTEES

Continued

| | | |
|---|------------|--|
| Kirklees Vaccine Transport and Ukraine Transport | 55 trips | Kirklees council funded transport to get people to the vaccine centres across the Kirklees area. A further service was introduced, funded by the council, to transport Ukrainian refugees' resident in the Kirklees area to the Ukraine Club in Edgerton 721 pax trips |
| Car Services <ul style="list-style-type: none"> • Fleet Car Hire • Volunteer Car Services • Time Together VCS | 50 members | <p>The Volunteer Car Service is used by members to overcome one to one transport barriers, to get them to hospital appointments, dental appointments, doctor's appointments, etc.</p> <p>These services empower independence, allow members to be less dependent on family and yet be accompanied by supportive and caring 'friend'.</p> <p>We had 1598 pax trips with a total mileage of 11072.</p> |

| Passenger Journeys | |
|------------------------|--------------|
| Ring & Ride Service | 434 |
| Group Hire Service | 6,413 |
| Fleet Car Hire Service | 1,598 |
| TOTAL | 8,445 |

10 drivers have driven the minibuses on a voluntary basis and 2 drivers have been paid. We have 25 VCS drivers on board.

The Volunteer Car Service (VCS)

The VCS, in which drivers use their own cars to transport people to shops, social groups and appointments, continues to recruit new volunteer drivers. The service is highly valued by members who use it. Quotes from members;

- *"I am calling to say thank you so much for arranging transport for me. The driver was very helpful, he arrived on time and was very calm. He helped me into the car and made sure I was comfortable. He didn't drive like a racing driver!"*
- *"Can I just say thank you to all the staff in the office, you all do a great job. I am grateful for all your hand work".*
- *"What a lovely lady driver, can I have her again please".*
- *"Thank you for getting me such a caring chap to take me to see my husband. I wanted to give him a tip, but he said he couldn't accept it. Please can you add £3.00 to my bill as a donation? You are all wonderful people doing a wonderful job".*
- *"What a wonderful job you all do".*
- *"I enjoy my trips out, such great conversation. It allows me to be independent without worrying my family. I now have quality time with my family".*

THE DENBY DALE CENTRE LIMITED

REPORT OF THE TRUSTEES

Continued

COMMUNITY PLACES

The Kirkburton Hub

The Kirkburton Hub continued to be used as a community hall as well as a venue for our projects. During the year, The Hub had 411 bookings and was used by 4968 individual people.

The building is in regular use but has no full-time employee working there, Angie Bexon manages the hall and coordinates its diary and business.

Charity Shop/Drop-In centre

The aims of the charity's charity shops is to Connect People and Generate Unrestricted Income for the charity to achieve its aims.

The Denby Dale charity shop operates on the ground floor unit in Springfield Mill. It is staffed by volunteers and has continued to provide a beneficial income for the charity as well as acting as a face of the charity to the wider community and helps to connect people to local social groups through notice board and leaflets.

The Skelmanthorpe charity shop operates on the skelmanthorpe high street. It is a smaller unit than Denby Dale and is operated by paid staff and volunteers. In addition to generating income, the shop also acts as a visible face of the charity to the wider community, connecting people to local social groups through a notice board and leaflets.

Community Pantry

The establishment of a community pantry followed our new work supporting families in financial difficulties which we experienced through the lockdowns, and was a concept presented at a Food Bank operators meeting hosted by the Local Welfare Provision team at Kirklees Council. We hire space in a community centre and create a shop experience for members to purchase affordable food. It is a membership discount grocery shop for people supported with benefits in HD8.

There is interest in this pantry, as it is the only one of its kind in Kirklees, the others being a pantry cupboard offering free food; our pantry respects the dignity that people have to actually select and buy their own food.

Our Pantry service targets those living in Financial Concern, avoiding them from reporting to the Welcome Centre (food bank) as being in Financial Crisis.

DDC Training Centre

The Training Centre provides training for all volunteers, placements and employed staff. As it is run as a social enterprise with the expectation that it will become a self-sustainable business, it also sells the training to private enterprises when required. The Social Responsibility of the Training Centre is the offer of 50% discount on the training for community groups. The Training Centre has developed a new e-shop on our website where, in addition to buying training, memberships, donations and payments for groups can also be made. Face to face, classroom based training was able to fully restart in the year. Courses were delivered to local community groups, for example, the walking football club, local business and internal training. Courses included, CPR training, First Aid training and Food Safety.

Community Anchor

The framework of the Community Anchors was originally developed in the autumn of 2019, and successfully used to deliver a community wide support during the pandemic. In this period, the Community Anchor developed from being Covid Community Response coordination to a Community Group development function.

THE DENBY DALE CENTRE LIMITED

REPORT OF THE TRUSTEES

Continued

The Charity is the Community Anchor for our local area to Support, Unite and Connect local community groups in the rural district. Meetings for community groups were arranged, and 1-2-1 sessions to develop individual groups, ranging from mature charities through to groups that were just an idea, guiding them through to being a legal entity.

During the year, we have worked with 11 organisations and have co-ordinated new training by TSL for volunteer management. The groups and initiatives supported include:

Ukraine United

Enjoyed by local Ukrainian's, promoting social activities, self-led trips and other activities.

Rural Veteran Hub

A new project for rural veterans. This is a self-led project, initially operating under our wing that we intend to 'let go' after six to twelve months. This project has its own vision and aims which are in line with our own: to Provide Support, Social and Sanctuary for Military Veterans in rural Kirklees. We have discovered 275 veterans in HD8, of which 75 have identified as interested and 49 have consented their contact information to this project.

Winter Health Messages

A four-month NHS project sharing their messaging through social media, 1-2-1 chats and group discussions in HD8.

Winter Care Pack

The charity oversaw the distribution of items such as blankets and hot-water bottles to help people keep warm during the winter period.

Money Saving Tips Workshops

A 'Cost of living project', to collect local people's ideas of how they have saved money in 2022, and document this and publish both online and in print. This is a Denby Dale Parish Council area project.

Community Activities Listings

For community groups in the Denby Dale Parish area only, we support groups to ensure they have their activities listed for people to find activities in the area.

Growing Network

This project is to network and market the existing community growing projects so those wishing to self-grow can get improved connection.

Community Helpline

The charity provide a help line for members of the community to call for advice or signposting towards services available both within the charity and in the wider community. The help-line registered 2819 calls in the year.

COMMUNITY ACTIVITIES

Social Groups

The charity normally provides a range of social activities including Dementia Groups, Film and Food Club, Cream Teas, Games Group and Transport's social activities include a Ring and Ride shopper bus.

Dementia Groups

The following groups met during the year.

Emley Group (Monday)

Emley Community Centre

THE DENBY DALE CENTRE LIMITED

REPORT OF THE TRUSTEES

Continued

Kirkburton Group (Tuesday)

The Hub

Lepton 2hr Dementia Group (Wednesday) – Closed December 2022

Lepton Methodist Church

Skelmanthorpe 2hr Dementia Group (Thursday)

Skelmanthorpe Darby and Joan Club

Mirfield Group (Thursday)

Mirfield Community Centre

Emley Group (Friday)

Emley Community Centre

Dementia Groups

All groups were still recovering from Covid-19, and we saw an influx of referrals that were in the later stages of Dementia so unsuitable for our group session.

Throughout this financial year we had 64 referrals, out of those 64 we had 36 taster sessions and from these only 13 joined our sessions.

For the referrals that didn't join our group sessions, we supported them with their journey to find the appropriate groups and other support that may be available. We had feedback from families we supported some comments were;

- *Although your group isn't appropriate for Mum, we thank you for all you have done. You are the first place we have found that doesn't just say no, we would never have found out about the weekly sit in service Carers Trust without your support.*
- *Thank you for all you have done for Dad, he is now settled at the Homestead and enjoys his weekly session.*
- *We didn't realise how far on Mum was in her Dementia journey, attending your Dementia Friends session opened our eyes to how Mum feels and what we can do to support her. Life at home is so much easier now she is laughing again.*

Our Dementia groups ran for the full year, including Bank holidays and only closed for 1 week for Christmas, this means that the member's routine continues and doesn't cause unnecessary stress.

| Dementia groups | Average Attendance | Volunteers Providing Support |
|----------------------|--------------------|------------------------------|
| Monday – Emley | 5 | 5 |
| Tuesday – Kirkburton | 5 | 2 |
| Thursday – Mirfield | 4 | 2 |
| Friday - Emley | 6 | 3 |

THE DENBY DALE CENTRE LIMITED

REPORT OF THE TRUSTEES

Continued

Comments made by Members attending the sessions.

- *I do love meeting my friends every week, we cannot stop laughing.*
- *When I wake up on Monday my heart fills with joy, I can't wait for the bus to pick me up.*

Comments made by Member's family.

- *Mum has been attending the Friday Emley group for 6 months now, we have seen such a change in her, she is livelier and spends more time with family now.*
- *Before Dad started at the Monday Emley group, he spent all his time in bed and when he was up it was a constant battle to keep him happy and we all felt on edge with constant argument happening between myself and my sisters. Now when we visit Dad, we spend time talking about the fun he has at groups, we never have to get him out of bed as he is up and ready before we arrive.*

'Two hour' dementia group sessions were trialled in order to provide an easier access path to dementia group activities for members who may be unused or reluctant to start socialising. Sessions were held in Lepton and in Skelmanthorpe. Numbers attending did not achieve the level required to deliver the sessions on a sustainable basis, so these groups were ended.

Food and Film

Food and Film is a weekly activity run from the Kirkburton Hub. The activity provides members with a place to meet, a two-course hot meal and shows a film. Transport from home is provided for members if required. The activity ran through the year. During the period there were 25 members using the service, with an average attendance of 14. The service is supported by a staff member and a small team of volunteers (13 volunteers in total, typically 4 or 5 in attendance each week), plus volunteer drivers.

Cream Teas

Cream Teas are a weekly activity run from the activity room in Springfield Mill on a Thursday. Members are provided with a place to meet and be served a 'Cream Tea' of scones and a hot drink. It is run in conjunction with the local Methodist Church and is also used by their members. The aim is to provide a comfortable and familiar space for those who may otherwise be alone at home, to meet and socialise. The activity has around 25 to 30 members using the service with typical attendance around 15 to 20, supported by volunteers who sometime provide transport.

Given the success in Denby Dale, Cream Teas were also trialled in the Kirkburton Hub on Fridays, but didn't prove as popular and so the activity was ended mid-year.

Charity Shops Drop In Centre

The Denby Dale Charity shop was re-located to a smaller unit, still within the Springfield Mill site, as part of an overall review of our premises. The Skelmanthorpe Charity shop continued to operate on the Skelmanthorpe high street. Both sites encourage social integration but no longer provide a specific 'drop-in' area.

Christmas Day in a Box

Following the popularity of last years 'Christmas Day in a Box' the service was offered again for Christmas Day 2022. Members have a hot Christmas Meal, together with festive trimmings, delivered by staff and volunteers directly to member's homes.

Games Group

Coordinated by the Mill Charity Shop volunteers, a NEW volunteer-led games group opened in May 2022 in the Mill Training Room, and is now closed for winter due to uncomfortable temperatures in the mill.

THE DENBY DALE CENTRE LIMITED

REPORT OF THE TRUSTEES

Continued

Activity Funding

The charity offers a range of activities to meet its aims in reducing isolation, improving well-being and addressing other areas of need. These services are supported by charges to users and grants from several funders who recognise the importance of our work.

The funding for activities was a challenge throughout the year. Although there were no longer any restrictions on delivering activities post-pandemic, the income did not return to the pre-pandemic levels. There remained a reluctance among some vulnerable members to return, and the funding available, specific to the pandemic response ended, for example, the vaccination programme, shopper services for those isolating etc.

Grants and Funding response have been received from:

One Community

Funding used to establish and deliver community support. Specific items included, establishing emergency food fund and food vouchers.

Kirklees Council

Funding supported the establishment of a Community Anchor forum to coordinate and direct community support across all areas of Kirklees working with multiple agencies in the community, including other charities, community groups, pop-up community groups (Mutual Aid), council and healthcare. Further funding support for delivery of transport and other services to assist the refugees displaced by the war in Ukraine.

Third Sector Leaders

Further funding supported specific activities, a 'walking/befriending' service, an emergency food fund and the set-up of the Community Pantry.

Denby Dale Parish Council

A grant was provided for the establishment of a Community Food fund for local residents.

Kirkburton Parish Council

A donation was provided and used for the establishment of a Community Food fund which we used for residents of the Kirkburton Ward.

National Lottery/Dept. for Digital, Media, Culture and Sport (DCMS)

Funding for a 'Digital Dementia' initiative to support delivery of dementia services using digital technology during the pandemic and beyond. The fund was used to purchase digital devices and fund temporary staff expansion as part of our Covid response work.

CCG Kirklees

The vaccination transport service and Ukraine Transport service was funded by charges to Kirklees Council/CCG Kirklees (not a grant) or by charges to users, depending on ability to pay.

THE DENBY DALE CENTRE LIMITED

REPORT OF THE TRUSTEES

Continued

Grants to support ongoing activities have been received from:

The National Lottery Community Fund

Starting in April 2018, this NLCF 5 year award of £301,000 was made for Kirkburton Hub Development and Staff Development. This has funded improvements to the building, including for upstairs, a new entrance, a fully accessible toilet, a small kitchen for providing refreshments in the main hall, a safer staircase, and downstairs, a new office, commercial kitchen and new toilet.

The National Lottery & Dept. for Digital Culture Media and Sport – Better Connections Fund

Starting in 2019, we were awarded a second NLCF grant (applied for in partnership with Kirklees Council) to fund a project to meet the vision for community transport across Kirklees. Called the Better Connections Fund, provided jointly by the Government Department for Digital, Culture, Media & Sport, National Lottery Community Fund and the Cooperative. Five projects were funded from this grant:

- Additional minibus for the fleet (purchased 2019)
- Volunteer Car Service to operate Kirklees wide
- Volunteer Supervisor to support recruitment
- Create additional Ring and Ride shopper buses in partnership with other minibus operators
- A Community Minibus Partnership

Denby Dale and Clayton West Circuit of the Methodist Church

The circuit provides an annual grant towards general operating costs of the anti-loneliness projects in the local rural community.

Private and Business Donations

A number of individuals and businesses kindly supported our work throughout the year, and a number of individuals now make regular monthly donations to our accounts and throughout the pandemic.

Future developments

The external challenges of recent years, including the pandemic and more recently the war in Ukraine, has continued to affect the economy of the Third Sector. In line with other charities, we have experienced a lower return by members with hesitancy reasons, and a lower volunteer number helping to deliver services. The emergence of inflation and associated cost increases has further challenged the financial position of the charity.

We will continue to support the needs of our local community and react to the existing and emerging challenges faced by the people around us. We will work with the local authority, parish councils and other local groups to help deliver effective action.

To do this effectively, it is essential that the charity ensures that all the activities that it supports are delivered in a way that is financially sustainable. A challenging financial climate will require the charity to maintain a clear focus on its costs and income.

We continue to depend heavily on volunteers to deliver our services and are very grateful to all who do offer their time and energy to promote and support what we do. We will continue to recognise the donors of the charity, who support both financially and non-financial, to help us to continue our much-needed work.

THE DENBY DALE CENTRE LIMITED

REPORT OF THE TRUSTEES

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Financial Review

Income has increased by 15.3% (£36.4K). Within this, there has been an increase in social projects of £5.2K mainly due to an increase in donations of £13.5K and due to a decrease in sales and fares of £12.8K. Transport projects had an increase of £16.1K, due to an increase in hire fees of £4.8K and an increase in grants of £14.4K.

Expenditure has increased by 3.1%. This is partly due to an increase of £1.9K in staff wages, an increase in social projects activity cost of £4.5K and an increase in premises and office costs of £45.9K. Transport maintenance increased by £7.7K and transport volunteer costs increased by £4.5K

Net expenditure has decreased by £27.3K and this has impacted on the cash position which has decreased by £18.4K from 2022.

The cash position has worsened over the year and remedial action will be required in the following year to address this.

Investment powers and policy

The trustees, having regard to the liquidity requirements of the charity, keep some funds available in interest bearing bank accounts and seek to achieve a rate of deposit interest which matches or exceeds inflation as measured by the retail prices index. At 31 March 2023 the value of cash held in interest bearing deposit accounts was £1,970, which equates to 10.9% of cash held.

Risks

The charity has no investments other than current and deposit bank balances and has therefore no risk in this area.

The Centre's offices and shop are on a short term rental basis only requiring 3 months' notice to quit the premises and therefore there are no problems associated with a long lease.

The main area of risk is that of the charity not obtaining new funding in the future.

Reserves policy

Most of the charity's funding is obtained through restricted grants and as such cannot be transferred into a free Reserves fund. Some monies from these restricted grants are carried over from one financial year to the next.

We do receive donations and carry out fundraising activities but most of this money is used to guarantee core costs as we have in the past been unable to obtain funding to pay for all the management and administration expenditure.

We understand the necessity of having reserves.

Reserves are considered necessary to:

- Maintain services, short-term, if there is a shortfall in grant funding.
- Provide redundancy payments for staff if contracts are not able to be renewed.
- Accumulate monies towards the replacement of vehicles when necessary.
- Build a fund from which to pay the salary of a centre manager.
- Build a fund to meet unexpected expenditure in relation to maintaining the Hub, Kirkburton.

The aim of the Management Committee is to accumulate unrestricted reserves equivalent to 6 months' running costs. The actual reserves at 31 March 2023 were £249,743, of which £212,394 were fixed assets, including motor vehicles and land and buildings. The balance of reserves of £37,349 of which £26,099 are unrestricted reserves. This would currently cover around 1 month's running costs based on the current outgoings. Remedial action will be required in the following year to address the shortfall.

THE DENBY DALE CENTRE LIMITED

REPORT OF THE TRUSTEES

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Trustees' responsibilities in relation to the financial statements

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation; and

Have been prepared in accordance with the requirements of the Charities Act 2011, Companies Act 2006 and United Kingdom Generally Accepted Accounting Practices (applicable to smaller entities).

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 2006, the Charity (Accounts and Reports) 2008 Regulations and the provisions of the trust deed.

The trustees are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of the small companies' regime under part 15 of the Companies Act 2006.

Approved by order of the trustees on8/11/2023..... and signed on their behalf by



R Bedford (Chair)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF

THE DENBY DALE CENTRE LIMITED

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2023 which are set out on pages 17 to 26.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in the report in order to enable a proper understanding of the accounts to be reached.



D J Brownhill FCA FMAAT
Integra Advisers LLP
1 Westleigh Hall
Wakefield Road
Denby Dale
Huddersfield
HD8 8QJ

8/11/2023

THE DENBY DALE CENTRE LIMITED
STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)
For the Year Ended 31 March 2023

| | Note | Unrestricted Funds 2023 £ | Restricted Funds 2023 £ | Total Funds 2023 £ | As Restated Total Funds 2022 £ |
|---|------|------------------------------------|----------------------------------|-----------------------------|--|
| INCOMING RESOURCES | | | | | |
| <i>Incoming resources from generated funds:</i> | | | | | |
| Activities for generating funds | | | | | |
| Transport projects | 2 | 35,000 | - | 35,000 | 16,132 |
| Social and other projects | 3 | 140,425 | 92,425 | 232,850 | 215,544 |
| Kirkburton hub | 4 | 5,387 | - | 5,387 | 5,266 |
| <i>Investment income:</i> | | | | | |
| Bank interest receivable | | 68 | - | 68 | 4 |
| Total incoming resources | | <u>180,880</u> | <u>92,425</u> | <u>273,305</u> | <u>236,946</u> |
| RESOURCES EXPENDED | | | | | |
| <i>Cost of generating funds</i> | | | | | |
| Charitable activities | | | | | |
| Transport projects | 2 | 74,530 | - | 74,530 | 87,944 |
| Social and other projects | 3 | 107,474 | 98,653 | 206,127 | 171,250 |
| Kirkburton hub | 4 | 6,365 | - | 6,365 | 11,955 |
| Depreciation | 6 | 13,161 | - | 13,161 | 19,955 |
| Total charitable giving | | <u>201,530</u> | <u>98,653</u> | <u>300,183</u> | <u>291,104</u> |
| Governance costs | 5 | 840 | - | 840 | 840 |
| Total resources expended | | <u>202,370</u> | <u>98,653</u> | <u>301,023</u> | <u>291,944</u> |
| Net incoming resources / (resources expended) before transfers | | <u>(21,490)</u> | <u>(6,228)</u> | <u>(27,718)</u> | <u>(54,998)</u> |
| Prior year adjustments | 15 | - | - | - | (14,853) |
| Total funds brought forward | | 259,983 | 17,478 | 277,461 | 347,312 |
| Total funds carried forward | | <u>238,493</u> | <u>11,250</u> | <u>249,743</u> | <u>277,461</u> |

All income and expenditure derive from continuing activities.

The Statement of Financial Activities includes all gains and losses recognised during the year.

THE DENBY DALE CENTRE LIMITED
REGISTERED COMPANY NUMBER 05507412

BALANCE SHEET
At 31 March 2023

| | Note | 2023 | | As Restated 2022 | |
|--|------|------|-----------------------|---------------------|-----------------------|
| | | £ | £ | £ | £ |
| Fixed assets | | | | | |
| Tangible assets | 6 | | 212,394 | | 225,555 |
| Current assets | | | | | |
| Debtors | 7 | | 31,376 | | 21,261 |
| Cash at bank and in hand | | | 18,152 | | 36,508 |
| | | | <u>49,528</u> | | <u>57,769</u> |
| Creditors : amounts falling due within one year | 8 | | <u>(12,179)</u> | | <u>(5,863)</u> |
| Net current assets | | | 37,349 | | 51,906 |
| Net assets | | | <u><u>249,743</u></u> | | <u><u>277,461</u></u> |
| The funds of the charity: | | | | | |
| Unrestricted funds | | | 238,493 | | 259,983 |
| Restricted funds | 9 | | 11,250 | | 17,478 |
| | 10 | | <u><u>249,743</u></u> | | <u><u>277,461</u></u> |

The trustees are satisfied that the charity is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and for the presentation of the accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.



 R Bedford - Trustee

Approved by the Trustees on 8/11/2023

THE DENBY DALE CENTRE LIMITED

NOTES TO THE ACCOUNTS

31 March 2023

1. ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared in accordance with the Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The trustees have reviewed the financial position of the charity for a period covering the following 12 months and consider that it is appropriate to prepare the accounts on a going concern basis.

Incoming resources

Income represents amounts received and receivable by the charity from donations, investment income and fund raising events.

Grants

Grants are accounted for in the year in which they are approved, irrespective of the period covered by the grants. Grants awarded but not yet paid are recorded as grant commitments in the balance sheet.

Funds

Unrestricted funds

Unrestricted funds are those funds available to further the fund's charitable objectives at the discretion of the trustees.

Designated funds

Designated funds represent unrestricted funds which have been allocated or designated for a specific purpose by the charity itself.

Restricted funds

Restricted funds are funds which have been given for a particular purpose and project and are subject to specific trusts or conditions imposed by the donor and binding on the trustees.

Investments

All investment income derived from bank deposit accounts interest has been taken into account on a receivable basis.

Gifts in kind

The charity receives the benefit of work carried out by volunteers and on occasion receives the use of facilities and equipment without charge. No value is placed on these items, except where the benefit extends over several periods, in which case they are valued and included in the balance sheet at a reasonable valuation.

Resources expended

Expenditure is recognised at the point when liability is incurred. Costs of charitable activities comprises all costs incurred in the pursuit of the charitable objectives of the charity. These costs comprise both direct costs and an apportionment of overheads and support costs.

Fixed assets

All fixed assets are initially recorded at cost.

THE DENBY DALE CENTRE LIMITED

NOTES TO THE ACCOUNTS

31 March 2023

Depreciation

Depreciation is charged at rates calculated to write off the cost of an asset over its useful economic life on the following bases:

- Office furniture and equipment - 10% straight line
- Vehicles - 25% straight line
- Buildings - 2% straight line

Leases

Assets acquired under finance leases are capitalised and depreciated over the shorter of the lease term and the expected useful life of the asset. Minimum lease payments are apportioned between the finance charge and the reduction of the outstanding lease liability using the effective interest method. The related obligation, net of future finance charges, are included in creditors.

Rentals payable and receivable under operating leases are charged to the SoFA on a straight line basis over the period of the lease.

THE DENBY DALE CENTRE LIMITED

NOTES TO THE ACCOUNTS

31 March 2023

2. TRANSPORT PROJECTS

| | Ring and Ride (Unrestricted) 2023 | Group Hire (Unrestricted) 2023 | Volunteer Transport (Unrestricted) 2023 | Car (Unrestricted) 2023 | Total 2023 | Total 2022 |
|---------------------------------|--|--|---|--------------------------------------|-----------------------|-----------------------|
| | £ | £ | £ | | £ | £ |
| INCOMING RESOURCES | | | | | | |
| Passenger fares | 1,636 | - | 1,833 | 144 | 3,613 | 6,369 |
| Membership | - | - | - | - | - | - |
| Grants | - | - | 14,836 | - | 14,836 | 407 |
| Group hire fees | - | 16,299 | - | - | 16,299 | 8,758 |
| Donations | - | - | 252 | - | 252 | 598 |
| Total incoming resources | 1,636 | 16,299 | 16,921 | 144 | 35,000 | 16,132 |
| RESOURCES EXPENDED | | | | | | |
| <i>Direct costs</i> | | | | | | |
| Sessional workers | - | - | - | - | - | - |
| Maintenance | 16,628 | - | - | - | 16,628 | 8,886 |
| Licences and permits | - | - | - | - | - | - |
| Drivers fees | - | - | - | - | - | - |
| Transport management | 4,545 | - | - | - | 4,545 | 6,084 |
| Vehicle insurance | - | - | - | - | - | - |
| Vehicle costs | - | - | - | - | - | - |
| Other | 5,523 | - | - | - | 5,523 | 448 |
| Total direct costs | 26,696 | - | - | - | 26,696 | 15,418 |
| <i>Support Costs</i> | | | | | | |
| General salaries | 37,430 | - | - | - | 37,430 | 66,572 |
| Premises costs | - | - | - | - | - | - |
| Volunteer costs | 10,404 | - | - | - | 10,404 | 5,954 |
| Total support costs | 47,834 | - | - | - | 47,834 | 72,526 |
| Total resources expended | 74,530 | - | - | - | 74,530 | 87,944 |

THE DENBY DALE CENTRE LIMITED

NOTES TO THE ACCOUNTS
31 March 2023

3. SOCIAL PROJECTS (RESTRICTED) AND OTHER UNRESTRICTED ACTIVITIES

| | Centre | Shops | Time | Training | Total | Time | Centre | Shops | Total | Total | Total |
|---------------------------------|----------------|----------------|---------------|----------------|----------------|---------------|---------------|---------------|---------------|----------------|----------------|
| | (Unrestricted) | (Unrestricted) | Together | (Unrestricted) | (Unrestricted) | Together | (Restricted) | (Restricted) | (Restricted) | 2023 | 2022 |
| | 2023 | 2023 | 2023 | 2023 | 2023 | 2023 | 2023 | 2023 | 2023 | 2023 | 2022 |
| | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ |
| INCOMING RESOURCES | | | | | | | | | | | |
| Donations | 14,506 | 4,963 | 744 | - | 20,213 | - | - | - | - | 20,213 | 6,738 |
| Fundraising | - | - | - | - | - | - | - | - | - | - | - |
| Grants | 36,239 | - | - | - | 36,239 | 39,303 | 38,504 | 14,618 | 92,425 | 128,664 | 127,022 |
| Transport fares | - | - | 4,188 | - | 4,188 | - | - | - | - | 4,188 | 585 |
| Membership | 1,351 | - | 2,101 | - | 3,452 | - | - | - | - | 3,452 | 1,422 |
| Sales | - | 35,347 | 34,227 | 4,738 | 74,312 | - | - | - | - | 74,312 | 78,670 |
| Other income | 2,021 | - | - | - | 2,021 | - | - | - | - | 2,021 | 1,107 |
| Total incoming resources | 54,117 | 40,310 | 41,260 | 4,738 | 140,425 | 39,303 | 38,504 | 14,618 | 92,425 | 232,850 | 215,544 |
| RESOURCES EXPENDED | | | | | | | | | | | |
| <i>Direct costs</i> | | | | | | | | | | | |
| Staff training | - | - | - | - | - | - | - | - | - | - | - |
| Annual subs | - | - | - | - | - | - | - | - | - | - | - |
| Insurance | - | - | - | - | - | - | - | - | - | - | - |
| Refreshments | - | - | - | - | - | - | - | - | - | - | - |
| Activity costs | - | - | 12,109 | 583 | 12,692 | - | - | - | - | 12,692 | 8,190 |
| General running expenses | - | - | - | - | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - | - | - | - | 1,000 |
| Stationery | 1,879 | - | - | - | 1,879 | - | - | - | - | 1,879 | 918 |
| Publicity | 141 | - | - | - | 141 | - | - | - | - | 141 | 467 |
| Licences and permits | - | - | - | - | - | - | - | - | - | - | - |
| Volunteer expenses | 273 | 808 | 5,396 | - | 6,477 | - | - | - | - | 6,477 | 3,122 |
| Total direct costs | 2,293 | 808 | 17,505 | 583 | 21,189 | - | - | - | - | 21,189 | 13,697 |
| <i>Support costs</i> | | | | | | | | | | | |
| Salaries | - | - | 12,592 | 122 | 12,714 | 58,132 | 24,918 | - | 83,050 | 95,764 | 114,333 |
| Premises costs | 34,170 | - | 1,911 | - | 36,081 | - | - | 15,603 | 15,603 | 51,684 | 35,893 |
| Office costs | 37,490 | - | - | - | 37,490 | - | - | - | - | 37,490 | 7,327 |
| Total Support costs | 71,660 | - | 14,503 | 122 | 86,285 | 58,132 | 24,918 | 15,603 | 98,653 | 184,938 | 157,553 |
| Total resources expended | 73,953 | 808 | 32,008 | 705 | 107,474 | 58,132 | 24,918 | 15,603 | 98,653 | 206,127 | 171,250 |

THE DENBY DALE CENTRE LIMITED

NOTES TO THE ACCOUNTS

31 March 2023

4. KIRKBURTON HUB

| | Kirkburton Hub | Total | Total |
|---------------------------------|-------------------|----------------|---------------|
| | (Unrestricted) | (Unrestricted) | |
| | 2023 | 2023 | 2022 |
| INCOMING RESOURCES | | | |
| Donations | - | - | - |
| Sales | - | - | - |
| Room hire | 5,387 | 5,387 | 5,266 |
| Total incoming resources | 5,387 | 5,387 | 5,266 |
| RESOURCES EXPENDED | | | |
| <i>Direct costs</i> | | | |
| Salaries | 2,717 | 2,717 | 11,184 |
| Equipment | - | - | - |
| General running expenses | - | - | - |
| Refreshments | - | - | - |
| Licences and permits | - | - | - |
| Sessional worker | - | - | - |
| Volunteer expenses | - | - | - |
| Total direct costs | 2,717 | 2,717 | 11,184 |
| <i>Support costs</i> | | | |
| Premises costs | 3,648 | 3,648 | 771 |
| | 3,648 | 3,648 | 771 |
| Total resources expended | 6,365 | 6,365 | 11,955 |

THE DENBY DALE CENTRE LIMITED

NOTES TO THE ACCOUNTS
31 March 2023

5. GOVERNANCE COSTS

| | Unrestricted Funds 2023 £ | Total Funds 2023 £ | Total Funds 2022 £ |
|-------------------------|--|---------------------------------------|-----------------------------------|
| Independent examination | 840 | 840 | 840 |
| | <u>840</u> | <u>840</u> | <u>840</u> |

6. FIXED ASSETS

| | Land & Buildings £ | Furniture & Equipment £ | Vehicles £ | Total £ |
|--|---------------------------------------|--|-----------------------|--------------------|
| Cost | | | | |
| At 1 April 2022 | 260,405 | 26,470 | 166,484 | 453,359 |
| Additions | - | - | - | - |
| Disposals | - | - | - | - |
| At 31 March 2023 | <u>260,405</u> | <u>26,470</u> | <u>166,484</u> | <u>453,359</u> |
| Depreciation | | | | |
| At 1 April 2022 | 42,979 | 25,971 | 158,854 | 227,804 |
| Charge in year | 5,208 | 323 | 7,630 | 13,161 |
| On disposals | - | - | - | - |
| At 31 March 2023 | <u>48,187</u> | <u>26,294</u> | <u>166,484</u> | <u>240,965</u> |
| Net Book Value at 31 March 2023 | <u>212,218</u> | <u>176</u> | <u>-</u> | <u>212,394</u> |
| Net Book Value at 31 March 2022 | <u>217,426</u> | <u>499</u> | <u>7,630</u> | <u>225,555</u> |

7. DEBTORS

| | 2023 £ | As Restated 2022 £ |
|----------------|-------------------|-----------------------------------|
| Other debtors | 25,126 | 15,143 |
| Accrued income | 6,250 | 6,118 |
| | <u>31,376</u> | <u>21,261</u> |

8. CREDITORS - Amounts falling due within one year

| | 2023 | 2022 |
|-----------------|---------------|--------------|
| Accruals | 840 | 840 |
| Trade creditors | 11,339 | 5,023 |
| | <u>12,179</u> | <u>5,863</u> |

THE DENBY DALE CENTRE LIMITED

NOTES TO THE ACCOUNTS

31 March 2023

9. RESTRICTED INCOME FUNDS

The income and expenditure includes restricted funds as reported in the Statement of Financial Activities as follows:

| | Balance at 01.04.2022 | Income | Expenditure | Transfer between funds | Balance at 31.03.2023 |
|-------------------------------------|--------------------------|---------------|-----------------|------------------------------|--------------------------|
| Third Sector Leaders | 10,000 | 6,150 | (16,150) | - | - |
| One Community | 1,000 | 9,000 | (5,000) | - | 5,000 |
| Big Lottery Community Fund | - | 39,303 | (39,303) | - | - |
| Kirklees Council | 6,118 | 37,372 | (37,240) | - | 6,250 |
| Rotary Club - Denby Dale & District | 360 | 600 | (960) | - | - |
| | <u>17,478</u> | <u>92,425</u> | <u>(98,653)</u> | <u>-</u> | <u>11,250</u> |

10. ANALYSIS OF NET ASSETS BETWEEN FUNDS

| | Unrestricted Funds £ | Restricted Funds £ | Total 2023 £ |
|---------------------------------------|----------------------------|--------------------------|--------------------|
| Fixed Assets | 212,394 | - | 212,394 |
| Current debtors | 25,126 | 6,250 | 31,376 |
| Cash at bank and in hand | 13,152 | 5,000 | 18,152 |
| Current liabilities | (12,179) | - | (12,179) |
| Net assets as at 31 March 2023 | <u>238,493</u> | <u>11,250</u> | <u>249,743</u> |

11. TRANSACTIONS WITH TRUSTEES OR CONNECTED PERSONS

There have been no transactions with any trustees or connected persons during the period.

The trustees of the charity have ultimate control of the charity.

THE DENBY DALE CENTRE LIMITED

NOTES TO THE ACCOUNTS

31 March 2023

12. STAFF COSTS

The Denby Dale Centre Limited employed 12 members of staff during the year (2022: 13)

All employee time was involved in providing either support to the governance of the charity or support services to charitable activities.

| | 2023 | 2022 |
|--|----------------|----------------|
| | £ | £ |
| Total staff costs during the year were as follows: | | |
| Wages and salaries | 160,879 | 158,275 |
| National Insurance contributions | 9,125 | 8,252 |
| Employers pension contributions | 5,139 | 5,722 |
| Employment allowance claimed | (5,000) | (4,000) |
| | <u>170,143</u> | <u>168,249</u> |

No employee received remuneration in excess of £60,000.

13. SUPPORT COSTS

Where applicable, certain costs have been allocated to projects on a suitable basis such as time spent, floor area or other appropriate activity based methods.

14. OPERATING LEASES

Total future minimum lease payments under non-controllable operating leases are as follows:

| | 2023 | 2022 |
|------------------------|--------------|--------------|
| | £ | £ |
| Not more than one year | 7,280 | 7,280 |
| | <u>7,280</u> | <u>7,280</u> |

15. PRIOR YEAR ADJUSTMENTS

During the year, it was identified that debtors had been overstated in the accounts as at 1st April 2021. The result of this correction is to decrease funds brought forward at 1st April 2021 by £14,853.